

NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT

FIRE BOARD MEETING AGENDA

JUNE 21, 2023

**NEW HARMONY FIRE STATION
1388 South Old Hwy 91**

- I. Open Meeting: Scott Pace**
- II. Attendance: C. Huckaby**
- III. Reading and Approval Previous Meeting Minutes: Clay Huckaby**
 - a. Motion to discontinue reading minutes aloud instead allow members to review an advance copy and request any changes necessary.**
- IV. Financial Report: Cathye Huckaby**
 - a. Budget vs Actual as of 06-21-2023.**
 - b. Balance Sheet as of 06-20-2023.**
 - c. Propose Mid-Year Budget Review be conducted in August.**
- V. Swearing in Oath of Office Clay Huckaby: Cathye**
- VI. Appointment of position vacated by Roxanne Hansen:**
 - a. Applicant John Southwick: Resume (See Attached.)**
 - b. Public Notice Attached**
- VII. Swearing in Oath of Office New Board Member – Cathye Huckaby**
- VIII. Electing a Chairperson:**
- VII. Committee Member Report: Clay Huckaby**
 - a. Resolution Noticing Washington County of NHVSSD intent to increase the Mill Levy Rate.**
 - b. Adopt Little Manual as policy.**
 - c. DNR Grant (PPE) Fulfillment.**
 - d. Public Meeting for Mill Levy Rate Increase.**
- VIII. Chief Report – Jim Banks**
 - a. Contracting Option of Other Agencies.**
- IX. Lexipol Policy Chapter Review Adopt – Jim Banks & Clay Huckaby**
 - a. Policy 900.**

- X. Office Manger Report: Cathye Huckaby**
- a. Hinton & Burdick AUP, On-line Financial**
 - b. Utah State Tax Commission-Property Tax Division - Tax Year 2023: Completed (Attached.)**
 - * Steadily going down for years**
 - c. Mill Levy Rate increase procedure/update:**
 - * 2023 Calendar year Entity Property Tax Increase Requirements.**
 - * Calendar Year Entity Tax Increase Checklist.**
 - d. WCF Audit: Premium Increase about \$200.**
 - f. Utah Government Trust Premium Audit completed/submitted rate premium will be due next month.**

XI. Meeting Adjourned:

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